

8 February 2022

Dear Parents and Carers,

**RE: School Meal Bookings on ParentPay**

Thank you for your continued support over the last 2 weeks whilst our Trust have been making changes to the ParentPay system.

School meal bookings can now be made on ParentPay for the first 3 weeks after February half term.

Please read the below information regarding changes that have been made.

**The cut-off date for meal bookings will now be midnight Sunday for the following week.**

- Meals for w/c **Monday 21<sup>st</sup> February 2022** **MUST** be ordered on ParentPay no later than **midnight on Sunday 13<sup>th</sup> February 2022.**
- Meals for w/c **Monday 28<sup>th</sup> February 2022** **MUST** be ordered on ParentPay no later than **midnight on Sunday 20<sup>th</sup> February 2022** and so on.

We have produced a calendar of cut-off dates for your reference – this can be found on the email sent today and will be added to the Academy website.

When making your child's school meal bookings, you will now be required to select from a choice of desserts as well as your child's choice of main meal. You will not be able to confirm your child's bookings without selecting a main & dessert option for each day you would like to order. If your child is not having a school meal every day, there is an option to select packed lunch from home on these days.

**Allergies**

If you have notified us that your child has a diagnosed allergy, it will now feed directly into ParentPay, and the system will automatically block any meal choices that contain allergens for your child.

Should you have any queries regarding the above, please contact the Academy office on 01536 430510 or via email: [admin@corbyprimaryacademy.org](mailto:admin@corbyprimaryacademy.org)

Kind regards

*A. Evans.*

Mr A Evans  
Interim Principal

***The Corby Primary Academy is part of the Greenwood Dale Foundation Trust Group of Academies***

